



Matching Grant Program

Matching Grant for Outside Improvements

A program designed to assist Chamber members with financial support in regards to the outside of their business. In an effort to help beautify our county and give back to the community, we are introducing this incentive to all Chamber businesses. The goal of the Matching Grant for Outside Improvements is to provide an economic incentive to renovate storefronts for Chamber members and/or to assist in the upkeep and appearance of their business to continue economic growth.

Examples of Qualifying for Outside Grants:

Signage, Paint, Siding, Roofing, Awnings, Hand rails, Windows, Becoming handicapped accessible, Etc.

Capital Equipment Matching Grant Incentive

A program designed to assist Chamber Members in the purchase of equipment that will increase their customer base and target markets. The goal of the Capital Equipment Incentive is that the addition of the equipment will expand their business, in turn, creating jobs.

Eligibility Requirements:

Must be an Active Chamber Member for at least 2 years

Owners and/or tenants may request incentive grants; however, any tenant must have the owner's written permission included in the application.

Grants are given on a 50/50-matching reimbursement basis

Process for Receiving the Grant

Initial this page and submit the completed application. Any incomplete applications will not be accepted. If applicable, include design plans or sketches and the building owner's permission to the Clinton-Sampson Chamber of Commerce in writing. Applications will be reviewed bi-annually, with the first round due by May 30th or the second round, November 30th. Applications are confidential and will be reviewed by the committee then approved by the Board of Directors. The cost of the project needs to be included in the application for matching-reimbursement funds. The recipient must show proof of funds spent with a paid invoice or receipt. A notification letter will be sent to the application as to whether the project has been accepted as described or rejected. If accepted, an agreement must be signed between the Chamber President and the Recipient. A check in the granted amount will be disbursed to the recipient after proof of paid invoice and/or receipt. After the project is complete, the recipient must submit before/after pictures if applicable with a wrap up report. Included in the wrap up report must be a quote about the impact of this grant to their business from the Clinton-Sampson Chamber of Commerce. This must be submitted no later than 3 months after the grant was funded.

The reimbursement grant will be funded up to 4 times a year with a maximum limit of up to \$500 each grant, per recipient, per year - totaling \$2,000 to four separate chamber members each year. For example: if a business owner purchased, or plans to purchase, new signage that could improve the façade of their business that costs \$1,200, the Chamber Member could apply for the Outside Improvement grant and if accepted, would receive up to \$500 reimbursement grant to use towards the cost of the sign. Each project using grant funds must be complete within 90 days after the grant is funded or within the previous 6 months. If the project is not complete and the requirements have not been met, the committee reserves the right to review the request and withdraw the grant funds.

Funds are limited and depending upon demand may not be available for the entire year. Recipients may only collect a grant once every 2 years.

INT : _____



Matching Grant Program

Reimbursement Grant Application

Due either May 30th or November 30th

Property Address _____

Current Use _____

Applicant's Name _____

Address and Phone _____

E-Mail Address _____

I am applying for the:

- Matching Grants for Outside Improvements
Must include a current photo, project plans, specifications, and other appropriate design application
- Capital Equipment Matching Grant Incentive
Must include estimated growth due to new equipment and how many jobs this growth will create.

Description of Project _____

Projected Completion Date _____ Total Estimated Cost ___\$_____

**Must be completed within the previous 6 months prior to grant funded or within 90 days after the grant is funded*

Amount of Grant Requested: ___\$_____ **Total Amount Requested cannot exceed \$500*

Are you applying for other grants? _____ If so, which grants? _____

I understand that the matching-reimbursement grant must be used for the project designed in this application. Upon project completion (which must be completed 6 months prior to receiving the grant or within 90 days after the grant is funded), I will submit a wrap up report to the Chamber's Board of Directors. If these funds are for a Matching Grant for Outside Improvements, I understand I am responsible to submit before and after pictures in the wrap up report.

Signature _____ Date _____

Owner's Signature if Applicant is Tenant: _____

For office use only:

Current Chamber Member _____ # Years: _____ Amount Disbursed: _____
Approved by _____ Date _____